

B) Education

- 1 Highest grade completed: _____ Do you have a GED? _____
- 2 Do you plan on continuing your education in the future? _____

C) Medical History

- 1 Have you been under a doctor's care for any reason in the last year? _____

If yes explain: _____

- 2 Do you have any medical conditions that require medication? _____

If yes explain: _____

- 3 Do you have any type of disability that would limit you while at Teen Challenge? _____

If yes explain: _____

- 4 Do you have any type of communicable illness or disease? _____

If yes explain: _____

**Note: A Doctor's Exam & Blood test results for VD, TB, Hepatitis, & HIV must be sent in prior to entry.
(See Medical Examination Form)**

D) Religion

- 1 What church have you attended most? _____

- 2 Do you: (State yes or no)

_____ Believe in God? _____ Believe in Jesus? _____ Believe in the Holy Spirit?

_____ Believe that there are consequences for your sin? _____ Believe God can help you?

- 3 Are you willing to attend church, pray, & read the Bible regularly while in Teen Challenge?

- 4- Have you had a conversion experience with Jesus Christ? (explain):

E) Personal Habits

- 1 Have you ever used alcohol to get drunk? _____ Age started: _____
- 2 Have you ever smoked cigarettes? _____ Age started: _____
- 3 Have you ever smoked marijuana? _____ Age started: _____
- 4 Have you ever used other types of drugs to get high? _____ What? _____
- 5 Have you ever been involved with homosexuality? _____ How long? _____
- 6 Have you ever been involved in witchcraft or the occult? _____

F) Legal Record

- 1 Have you ever been arrested? _____ How many times? _____

Please describe when arrested and for what crimes:

- 2 Are you currently on probation or parole? _____ If so please list name of probation officer:
-

G) Teen Challenge Record & Information

- 1 Have you ever been in Teen Challenge before? _____ If so where? _____
- 2 Do you understand that Teen Challenge is a Bible based, Christ centered program? _____
- 3 Do you understand that Teen Challenge operates in highly disciplined environment? _____
- 4 Do you understand that your stay in Teen Challenge could be up to 18 months? _____
- 5- Do you understand withdrawal from drugs at Teen Challenge is non-medicated? _____
- 6- Please describe what you hope to accomplish while in the Teen Challenge Program:

Teen Challenge Agreement

I, _____, agree to abide by the policies of Teen Challenge and state that I wish to enroll in the 12 - 18 month program and will remain in the program until it is decided by both staff and myself that I am ready to leave.

I understand that a personal check of my belongings will be made when I enter the program to check for unauthorized items. I also understand that random checks can also be made to check for unauthorized items at staff discretion.

I understand that Heart of America Teen Challenge of Greater Kansas City, Inc. cannot be held responsible for personal property or injury to anyone who is in our program. Any personal property or money left at Teen Challenge after my departure becomes the property of Teen Challenge. It is further understood that if I do not cooperate with the rules and regulations of Teen Challenge I can be asked to leave.

I also understand that Teen Challenge will allow students into the program with “body fluid only” transmittable diseases. I will be unaware of these students and so I will practice safe hygiene and avoid contact with the body fluids of other students.

I voluntarily waive my personal rights to uncensored communications. I will fully cooperate with the rules of the program on these matters.

Signature of Student: _____ Date: _____

Signature of legal guardian: _____

Witness: _____

-----Office Use Only-----

Date application received: _____

Date blood test results received: _____

Date given to student for entry: _____

Heart of America Teen Challenge of Greater Kansas City **Minor Release Form**

I hereby will allow the leadership of Teen Challenge to give direction and/or counsel, provide over the counter medication, administer discipline & correction to _____ of whom I am the legal guardian.

I realize that if _____ decides to leave or is dismissed from Teen Challenge that I will be notified. I also agree to make arrangements as to transportation from Teen Challenge by leaving the amount of \$150.00 (Non-Refundable) to be used to help purchase a one way bus ticket from Lawrence, KS to the student's point of origin. I realize the departing student will be taken to the bus terminal ASAP upon his decision to leave.

I realize that Teen Challenge will never hold anyone against their will and so there is the potential that my son (or dependent) may leave the program on his own. If this happens I realize that Teen Challenge cannot be held responsible for his welfare. I also am aware that any belongings left behind after departure become the property of Teen Challenge.

I _____, have read the above guidelines and by my signature attest to my agreement.

Date:

(Signature of Legal Guardian)

(Name of Dependent)

Heart of America Teen Challenge of Greater Kansas City
Medical Form

I, _____, give
Applicants name & guardian's name if needed

_____, Authorization to disclose the
Agency or Doctor disclosing information

Information requested on this form. This disclosure shall be made to Heart of America Teen Challenge of Greater Kansas City for the purpose of determining future residential plans & counseling objectives.

Signature of Applicant: _____ Date: _____

Signature of Guardian: _____ Date: _____

This statement of consent is subject to revocation by the applicant at any time to the extent the agency or doctor who is to make the disclosure has already acted in reliance on it. This consent expires: _____

To be completed by physician or agency

Upon examination of _____, I have
Applicants name

found him, in my opinion to be in _____ health.
Good, fair, poor

I have also included the following test results:

VDRL _____ TB _____ Hepatitis _____ HIV _____

In my opinion, this person will be able to participate in a long-term group program involving teaching, chores, manual labor, & strict discipline to help produce a disciplined life.

Doctor's signature: _____ Date: _____

Doctor's Telephone #: (_____) _____

**HEART OF AMERICA TEEN CHALLENGE
of Greater Kansas City, Inc.**

(Administrative Office)

P.O. Box 738 Baldwin City, Kansas 66006 (785) 594-3069

CHRISTIAN CONCILIATION AND ARBITRATION AGREEMENT

The undersigned parties enter into this Agreement as an essential condition of Involvement in the Heart of America Teen Challenge Program.

The undersigned parties accept the Bible as the inspired Word of God. They believe that God desires that they resolve their dispute with one another within the Church and that they be reconciled in their relationships in accordance with the principles stated in

1 Corinthians 6:1-8, Matthew 5:23-24, and Matthew 18:15-20.

Accordingly, the undersigned parties hereby agree that, if any dispute or controversy that arises out of or is related to this agreement is not resolved in private meetings between the parties pursuant to Matthew 5:23-24 and 18:15, then the dispute or controversy will be settled by biblically based mediation and, if necessary, legally binding arbitration, in accordance with the *Rules of Procedure for Christian Conciliation* (Rules) of the Association of Christian Conciliation Services. The undersigned parties agree that these methods shall be the sole remedy for any dispute or controversy between them and, to the full extent permitted by applicable law, expressly waive their right to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision, or to enforce this dispute resolution agreement. Any mediated settlement agreement, or arbitrated decision here under shall be final and binding, and fully enforceable according to its terms in any court of competent jurisdiction.

Student

Date

Legal Guardian (If Minor)

Date

Executive Director

Date

Premature Departure Information updated 10/07

Due to the fact that some students may not complete the Teen Challenge program due to dismissal or a personal decision to quit, this is the HOATC Policy regarding premature departure. This page must be read, signed & dated prior to admittance.

The following will occur at the point of premature departure:

- 1- Student will be only allowed to pack his belongings under staff supervision. (Due to potential theft of others student's property)
- 2- Anything left behind, for any reason, will become the property of HOATC.
- 3- Student will be transported to the bus station ASAP. A ticket will be purchased to previous place of residence out of the \$150.00 bus fare \$ left for student. Ticket will be given to student. Any remaining funds will not be given to student but will be go to HOATC. Student will be left at Bus Stop. Note: (Student may be sitting at Bus Stop for an extended period of time.)
- 4- Students family, probation officer, etc. will be notified of student's departure. If possible notification will be made prior to transporting student to bus stop.
- 5- Student forfeits any positive references from HOATC. This would include any community service hours generated.
- 6- Staff members at HOATC will not be permitted any contact with student after departure.
- 7- If student wishes to return to HOATC there will be a 30 day separation prior to student re-applying. If student if accepted back into program he starts over from the beginning.
- 8- Departing student is not to contact anyone in the HOATC area for 90 days. This would include church members of New Life Assembly of God in Baldwin City, KS.
- 9- Premature departure would also include departing from a Training Center other than HOATC. (Example: TCIMA in Cape Girardeau, MO)

I have read the above premature departure information. If I for any reason leave Teen Challenge prematurely I agree to submit to these policies

Signature of Applicant: _____ Date: _____

Legal Guardian:(If under 18 years of age) _____

**Heart of
America
Teen
Challenge
Of**

Greater Kansas City, Inc.

***STUDENT
MANUAL***

Why does Teen Challenge Exist?

The Teen Challenge Statement of Purpose:

Evangelize people who have life controlling problems and initiate the discipleship process to the point where the student can function as a Christian in society, applying spiritually motivated Biblical principles to relationships in the family, local church, chosen vocation, and the community.

Goal of Heart of America Teen Challenge of Greater Kansas City

That upon completion of the program graduates will be able to function as a Christian in society. That Biblical principles relating to family relationships, Church relationship, Community, & Employment will be learned through the teachings and lifestyle of the staff at Teen Challenge.

HOATC Rules & Guidelines

Heart of America Teen Challenge of Greater Kansas City is a program affiliated with the Assemblies of God that is based on the teachings of Jesus Christ. Residents and their placing authority need to cooperate with the staff in following the rules of the program. Each person is responsible for chores and participating in scheduled daily activities.

Heart of America Teen Challenge of Greater Kansas City will only take men who are at least 16 years of age. Those under 18 years old must have permission from their legal guardian to enter the program.

- Residents must shower regularly and a shower will be required at intake.
- All money, medication, radios, tape players, valuables and any other inappropriate items will be kept in “Lock-up”. Residents are responsible for their own belongings. Lost, stolen or damaged items are not the responsibility of Teen Challenge.
- If a resident breaks or damages property of Teen Challenge, other residents, or staff, they will be required to replace it.
- Loaning, giving and/or borrowing are not allowed. If a student is caught loaning, giving, and/or borrowing, the item will be confiscated. Further discipline action may also be taken.
- Appropriate attire is required for all outings, especially church. A shirt with a collar, dress pants, dress socks, and dress shoes are required. A tie is recommended. No clothing will be allowed that the staff believes is indecent or inappropriate.
- When leaving your room a robe or appropriate attire is required. Bedroom doors are to be open except when changing clothes. No student is allowed to enter any other bedroom besides his own.
- Television, radio, tape player, CD player & games are privileges for residents, but only with staff permission. Christian programs, news, & sports are the only permissible TV programs. Any thing other than this is not permitted unless cleared by Director. Secular music is not permitted.
- Residents may not do, have or boast about: A) illegal drugs & alcohol; B) tobacco products; C) weapons; D) criminal offenses; E) cursing, foul language or name calling. F) Sex; G) gangs; (no gang writing or finger signing is permitted).
- All staff personnel are to be addressed as “Brother_____” or “Sister_____”.
- Residents will be allotted (2) 10-minute phone calls or (1) 20-minute call per week. All outgoing calls are to be made collect unless other arrangements have been made. Calls can only be made to and received from those people on the student’s phone & mail list that have been submitted and pre-approved by staff. Telephone and mail privileges will not begin until a student is in the program for 30 days.
- Mail can only be received or sent to people on the student’s submitted and pre-approved phone & mail

list. All outgoing mail is to be left unsealed and staff will open all incoming mail.

- **Visits must be pre-arranged with staff at least one week in advance. (Limit: 2 visits per Month)**
- **Residents are required to eat at least (2) meals per day. If a student will not be eating a meal prior notice must be given to cook. If a student does not show up for a meal on time he will receive discipline.**
- **Complaining about the program, staff, facilities, etc. will not be tolerated.**
- **Opening of windows or blinds must be pre-approved by staff.**
- **Hair length must be above the collar in the back and above the ears on the side. No dyeing of hair will be allowed. Styles that are considered extreme by the Director will not be allowed. No facial jewelry is permitted.**
- **Respect is to be shown to staff & fellow students. If a disagreement arises it must be dealt with in an agreeable manner.**
- **Students will be required to perform their chores to the satisfaction of staff. Work is to be done without complaint.**
- **Students are required to keep their living quarters neat. Room inspections will be done daily.**

Schedule (Typical)

6:00 am Wake-up time. Make your bed; straighten your living area.

7:00 am Breakfast.

7:30 am- 8:30 am GSNC Class Time. (1/2 hour break)

9:00 am –10:50 am PSNC Class time.

11:00 am- 12:00 pm Lunch & Clean up

12:00 am- 5:00 pm Work Program

5:30 - 6:30pm Dinner & Clean-up

6:30- 7:30pm Study Hall

7:30 - 9:00pm Free Time?

9:00 - 9:30pm Devotions.

9:30 PM- Prepare for bed.

10:00 PM- Lights Out. (No talking)

This schedule is subject to modification due to need. Weekend schedule will be different as well as Wednesday evening schedule due to Church attendance.

Saturday Schedule

8:00 am- Wake-up

8:30 am- Breakfast

9:00 am- Work Program

12:00 pm- Lunch

12:30 pm- Clean-up

1:00 pm- Free Time & Visitation

5:30 pm- Dinner.

6:00 pm- Chores

6:30 pm- Free-time

9:00pm- Devotions

9:30 PM- Prepare for bed

10:00 PM – Lights Out. (No Talking)

Belongings List

Notice to students & parents: Due to a lack of storage space we ask that belongings be limited as to what can

fit into (2) suitcases. All belongings should be labeled with the name of the student with a permanent marker. We do require certain items and forbid others. This list is to be a guide for you as you pack.

Required items:

- Bible, Notebook, & Pen.
- 2 pair of dress slacks.
- 2 collared dress shirts.
- 2 ties.
- 2 pair of dress socks.
- 1 suit (optional but recommended)
- 1 pair of shower shoes or slippers.
- 1 dress belt.
- 4 bath towels.
- 1 deodorant.

Forbidden items:

- Radios, TVs, electronic games, CD players, tape recorders.
- T-shirts with inappropriate messages.
- Tobacco products, alcohol, or drugs.
- Psychiatric medication.
- Knives.
- Pornography.
- Matches or lighter.
- All \$ will be kept in student account.

This is just a list of required items and forbidden items. You will also be needing long pants, shirts, shorts, swim wear, sneakers, dress shoes, work shoes, comb, brush, shampoo, etc. If you have any questions regarding items to bring feel free to call our office and we will attempt to assist you.

Medication:

We will not accept any student into the program who is taking prescribed psychiatric medications. If you do

have (non-psychiatric) medication please bring a doctor's authorization for its use. All medication will be locked up in a medicine closet. Also please label all medication. Any non-prescription medication such as aspirin, etc. we will need a parental release to administer it to the minor student. Vitamins can be taken according to dosage directions.

Heart of America Teen Challenge of Greater Kansas City

Dress Standards

Hair:

- No dying or shaving head without permission.
- Hairstyles should be modest as to not draw undue attention to you.
- Must be kept clean and appropriately groomed.
- Not to exceed the back of the collar or the bottom of the ear in length.
- No facial hair permitted.

Body:

- No carving, piercing, or writing on parts of your body.

Shoes & socks:

- Socks must be worn at all times unless staff permission is granted.
- Dress shoes must be worn to Church.

Pants:

- Must be worn at waist level.
- Must not be torn or full of holes.

Shorts:

- Can only be worn at certain times with staff permission.
- Must be worn at waist level.
- Spandex shorts are not permitted.

Shirts:

- White T-shirts must be worn under another shirt.
- Tank tops are considered undershirts unless specific permission is granted.
- Shirts must not have alcohol or cigarette advertising or indecent messages on them.
- Collared shirts must be worn to Church.

Hats:

- Not to be worn indoors at any time.
- Must be worn with bill facing the front.
- Logos must be appropriate.

Belts:

- Must be looped through belt loops. (No part of belt may hang)

Sunglasses:

- Can only be worn with staff permission.

Jewelry:

- No occult symbols.
- Expensive Jewelry is unwise to bring into the program.

This is a general guide as to our dress standards. There may be further modifications depending on outings, meetings, etc. At all times attire is to be modest and appropriate for weather conditions. If any clothing is brought in that is inappropriate it will be sent home at student's expense.

Induction Student Advancement (Levels)

We have (4) different student freedom & responsibility levels at HOATC. A student will be on one of these four levels with the potential to advance or decline based on his behavior & effort.

Restricted Level:

The first level is called (Restricted). This is the level that all students will remain on for the first 30 days at HOATC. While a student is on this level he cannot make any phone calls, receive any mail, or get any visits.

Bronze Level:

For a student to reach this level he must of been at HOATC for at least 30 days without major infractions of the rules. This is an elementary level that most students will merit just by being at HOATC for more than 30 days.

A student on this level will be allowed the following: 1) Phone privileges. 2) The opportunity to send & receive mail. 3) Ability to get visits at the center.

If a student remains at this level for any length of time it most likely implies that he is having difficulty in abiding by the rules, he is not putting forth effort in his studies, or that he is demonstrating laziness in the work program.

Silver Level:

For a student to be advanced to this level staff must be in accord that the student is progressing at HOATC. This level will only be merited if the student meets the following criteria: 1) Is not receiving many demerits. 2) Is not getting consistent detentions. 3) Shows effort in his studies 4) Demonstrates diligence in the work program.

Freedoms at this level include: 1) Ability to go outside the facility with another Silver Level student or a Gold Level student. 2) Ability to sit with visitors during church services.

Gold Level:

For a student to be advanced to this highest level he must meet the following additional criteria: 1) Demonstration of supervisory qualities. 2) Good role model to other students. 3) Trustworthiness. 4) Industriousness. 5) Limited demerits & no detentions.

Freedoms at this level include the following: 1) Being able to go outside facility alone. 2) Supervision of other students on work crews. 3) Ability to travel with parents between the center & church. 4) A four hour pass with parents on day of graduation.

IMPORTANT INFORMATION!

PLEASE READ BEFORE SENDING APPLICATION.

Heart of America Teen Challenge of Greater Kansas City

Cost of program:

Teen Challenge is a non-profit, church related program ministering to the needs of people with Life-controlling problems. Teen Challenge is not underwritten by a specific church, Organization, or corporation. Finances for the program are generated by support of concerned people, Churches, corporations and by the parents or legal guardians of its' constituents.

We request the student, parents, friends, spouse or legal guardians of the students at Heart of America Teen Challenge of Greater Kansas City to financially assist the program with their support. The amount of support per student would cost us over \$1000 per month, and although we do not expect the student to pay this whole amount, we do expect the student, parents, friends, spouse or legal guardians to assist, as they are able. We will work out a payment amount that the student, parents, friends, spouse or legal guardians can financially afford. The suggested amount would be \$400 a month per student.

We do require a non-refundable application fee of \$25.00 prior to the processing of the student's application. If this student is accepted this \$25.00 fee will be used toward the \$100.00 entry fee due on the day of entry. Student will also be required to have the monetary amount of \$150.00 to help with transportation expenses of a One Way bus ticket to his point of origin if he should decide to leave or is dismissed from HOATC (This is non-refundable).

We will not refuse a student based on financial issues alone.

Student's can have personal moneys in their accounts only after financial commitments to the program have been satisfied. It would be helpful to the student if they personally were to receive and have in their accounts an amount of about \$10.00 per month. Any amount is acceptable although all student money will be kept in an account and not in the possession of the individual student.